
WASHINGTON TOWNSHIP MUA

December 5, 2007

The Regular Meeting of the W.T.M.U.A. was called to order at 7:40 p.m. on December 5, 2007.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Daily Record on February 9, 2007. Notice was also posted on the Municipal Building Bulletin Board.

Note: Ms Kaiser resigned from the MUA Board effective 12/5/07.

Members Present: Messrs. Akin, Strawn, Brackenridge, and *Kuhlthau

Alt. Members Present: Messrs. Cullen

Alt. Members Absent: Messrs. Kramer

Staff Members Present: E/D Horn, Secretary McLain, Attorney Gregory, and Engineer Costic

* Mr. Cullen arrived @ 7:42 p.m.

Mr. Kuhlthau left 9:14 p.m.

Approved Minutes of the September 5, 2007 Regular Meeting

No action was taken as there were no minutes in the packet.

Approved Minutes of the October 3, 2007 Regular Meeting

No action was taken as there were no minutes in the packet.

Approved Minutes of the October 17, 2007 Regular Meeting.

No action was taken as there were no minutes in the packet.

Approved Minutes of the November 7, 2007 Regular Meeting.

No action was taken as there were no minutes in the packet.

Payment of Bills - 11/1/07 - 11/30/07 - Check Register - Attachment "A"

Motion was made by Mr. Strawn, and seconded by Mr. Kuhlthau that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen

NAYS: None

ABSTAIN: None

Open to the Public

Closed to the Public

Director's Report

The Executive Director discussed several of the topics covered in his report for November / December 2007.

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2008 Rate Schedule

The MUA Committee discussed and reviewed information put together by Mr. Horn showing comparison of our rates with other water purveyors. Mr. Horn also prepared a table which summarizes the analysis of the quarterly usage for our customers for the calendar year 2006. A sub-committee was formed consisting of Tom Horn, Sam Akin & Walt Cullen to review the rates for the fiscal year 2008. No action was taken on the 2008 Rate Schedule.

Cliffside Park Association - (CPA)

The loan agreement between the Authority and Cliffside Park has been executed. The mortgage agreements need to be executed between the Authority and the Cliffside customers who opted for this method of repayment. The Cliffside Park customers who opted to make payment up front need to send their payment in to the Authority. Once the mortgage notes and the payments have been made, Cliffside can go out to bid on the next phase of work to be done. The operating agreement between the Authority and Cliffside still needs to be amended and executed.

Carol McLain's 2008 Salary

Motion was made by Mr. Kuhlthau, and seconded by Mr. Cullen to increase Carol McLain's salary by 4% as discussed. Motion was carried by the following vote.

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen
NAYS: None
ABSTAIN: None

Bonus

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge to give a bonus of \$200. per employee. Motion was carried by the following vote.

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen
NAYS: None
ABSTAIN: None

Fawnridge Drive Sewer

Endorsement of Treatment Works Approval Application

The consultant has finished the final details of the design extension to the force main. The Authority and the Township Committee would need to endorse the TWA application, which we have received for the Springtown Pump Station. This issue was tabled.

Bartley Road Sewer Project

Mr. Horn reviewed the status of this project. The pumping station is done except for punch list items. Final training and start up is needed before the Authority can take over the station. We are waiting for the Planning Board's ideas about buffering so we can review their recommendations.

Pumping Stations Upgrade

Mr. Horn reviewed the status of this project. The consultant has completed a survey of the site and wetlands delineation for Springtown Pump Station. Once the plan is complete, we will meet with the DEP on what will be acceptable as far as upgrades to the station.

WASHINGTON TOWNSHIP MUA

December 5, 2007

Thickener at Long Valley WWTP

**RESOLUTION
REJECTING ALL BIDS - CONTRACT C135B**

No. 07-12-B

WHEREAS, on October 25, 2007 the Washington Township Municipal Utilities Authority (Authority) opened and read aloud sealed bids for **WTMUA Contract No. C135B, Long Valley Wastewater Treatment Plant Owner Purchased Gravity Belt Thickener System Building, Site Work and Installation**; and,

WHEREAS, of the two (2) bids received, the lowest bid to complete work included in Contract C135B was that of **Nordic Contracting Co., Inc.** of Ledgewood, NJ in the amount of \$485,000.00; and,

WHEREAS, the total cost of the System including installation significantly exceeds the estimated cost of the project; and,

WHEREAS, it is in the interest of the Authority to stop work on the project pending the Authority's review of the cost and viability of the project; and

WHEREAS, it is in the best interest of the Authority to reject all bids at this time.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

(1) All bids submitted for WTMUA Contract No. C135B, Long Valley Wastewater Treatment Plant Owner Purchased Gravity Belt Thickener System Building, Site Work and Installation be rejected and the bid security provided by the bidders be returned.

(2) This Resolution shall take effect immediately upon passage according to law.

INTRODUCED AND PASSED: December 5, 2007

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that the foregoing resolution be approved. Motion was carried by the following Roll Call Vote:

AYES Messrs.: Akin, Strawn, Brackenridge, and Cullen

NAYS: None

ABSTAIN: Messrs.: Kaiser

New Long Valley Well (LV-9)

Mr. Horn reviewed the status of this project. The application to revise our allocation permit to allow the LV-9 well to be connected to our system has been submitted. The DEP has rejected the application for a number of items. The consultant has addressed those issues. We need to execute the NJWSA contract before re-submitting the application. The DEP has indicated that we need Highlands approval before proceeding.

Schooley's Mountain Water System

The MUA received a letter from Mr. Hartmann of 4 Evita Terrace regarding an open public records request (OPRA). The MUA Committee will discuss this in closed session.

WASHINGTON TOWNSHIP MUA

December 5, 2007

Bids for Emergency Generators

**RESOLUTION
REJECTING ALL BIDS - CONTRACT C144**

No. 07-12-C

WHEREAS, on October 25, 2007 the Washington Township Municipal Utilities Authority (Authority) opened and read aloud sealed bids for **WTMUA Contract No. C144, Emergency Generators for Dogwood Drive Well house (SM-5) and Bristol Terrace Well house (SM-18)** ; and,

WHEREAS, the only bid received to complete work included in Contract C144 was that of **Wires Electrical Shop** of Hackettstown, NJ; and,

WHEREAS, the bid of Wires Electrical Shop was reviewed and found not to be in compliance with the requirements of the Contract Documents; and

WHEREAS, the attorney for the Authority has reviewed the apparent low bid and finds the same to be non-conforming pursuant to the attorney's memorandum dated November 7, 2007; and

WHEREAS, said bid is not acceptable to the MUA.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

- (1) All bids submitted for WTMUA Contract No. C144, Emergency Generators for Dogwood Drive Well house (SM-5) and Bristol Terrace Well house (SM-18) be rejected.
- (2) The Executive Director is authorized to return the bid security provided by the bidders.
- (3) The Executive Director is authorize to re-advertise for bids for Emergency Generators for Dogwood Drive Well house (SM-5) and Bristol Terrace Well house (SM-18).
- (4) This Resolution shall take effect immediately upon passage according to law.

INTRODUCED AND PASSED: December 5, 2007

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that the foregoing resolution be approved, to reject bid and rebid for the Emergency Generators for the Schooleys Mountain System. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, and Cullen

NAYS: None

ABSTAIN: None

Well Rehabilitation

Mr. Horn reviewed the status of this project. The contract for rehabilitation of Sm-# 3 and SM # 10 is being executed. The Contractor has indicated that he will be doing this work in December.

WTMUA Web Site

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The Authority is looking into setting up a Web Site for the MUA. Mr. Cullen looked into what the cost would be to put a web site together for the Authority. There is a one time setup charge of \$900. There are two yearly charges; name registration per year of \$10., and a yearly maintenance fee of \$300. The cost would be \$310.00 per year. The domain name would be wtmuamorris.org and Chris Bartow would be putting the web site together for the MUA.

Motion was made by Mr. Brackenridge, and seconded by Mr. Strawn to authorize Mr. Cullen to start the process to set up a web site for the Authority. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, and Cullen
NAYS: None
ABSTAIN: None

Closed Session

**TOWNSHIP OF WASHINGTON
MORRIS COUNTY
RESOLUTION
WTMUA**

No. 07-12-D

BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, as follows:

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to **Attorney Client Privilege & Personnel** which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public at the following time and under the following circumstances: the matter will be disclosed to the public when formally acted upon.

NOW, THEREFORE, it is resolved that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

DATED: December 5, 2007

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that the foregoing resolution be approved. Motion was carried by the following Roll Call Vote:

AYES Messrs.: Akin, Strawn, Brackenridge, and Cullen
NAYS: None
ABSTAIN: None

WASHINGTON TOWNSHIP MUA

December 5, 2007

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that the closed session portion of this meeting be adjourned. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, and Cullen
NAYS: None
ABSTAIN: None

There being no further business to be discussed at this meeting the following action was taken.

Motion was made by Mr. Brackenridge, and seconded by Mr. Strawn that this meeting be adjourned. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, and Cullen
NAYS: None
ABSTAIN: None

Meeting adjourned: 11:15 p.m.

Respectfully submitted,

Carol A. McLain
Secretary