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**WASHINGTON TOWNSHIP MUA**

October 3, 2007

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 p.m. on October 3, 2007.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Daily Record on February 9, 2007. Notice was posted at the MUA Office and also posted on the Municipal Building Bulletin Board.

Members Present:           Messrs:    Akin, Brackenridge, and Kaiser  
Members Absent:           Messrs:    Strawn, and Kuhlthau

Alt. Members Present:    Messrs:    Cullen  
Alt. Members Absent:     Messrs:    Kramer

Staff Members Present:   E/D Horn, Secretary McLain, Attorney Gregory  
Staff Members Absent:    Engineer Costic

Approved Minutes of the June 6, 2007 Regular Meeting

Motion was made by Ms. Kaiser, and seconded by Mr. Brackenridge that the minutes of the regular Meeting be approved as presented. Motion was carried by the following vote:

AYES:           Messrs.:    Akin, Brackenridge and Kaiser  
Nays:           None  
ABSTAIN:       Messrs.:    Cullen

Approved Minutes of the July 11, 2007 Regular Meeting

Motion was made by Ms. Kaiser, and seconded by Mr. Brackenridge that the minutes of the regular Meeting be approved as presented. Motion was carried by the following vote:

AYES:           Messrs.:    Akin, Brackenridge and Kaiser  
Nays:           None  
ABSTAIN:       Messrs.:    Cullen

Approved Minutes of the August 1, 2007 Regular Meeting

Motion was made by Ms. Kaiser, and seconded by Mr. Brackenridge that the minutes of the regular Meeting be approved as presented. Motion was carried by the following vote:

AYES:           Messrs.:    Akin, Brackenridge and Kaiser  
Nays:           None  
ABSTAIN:       Messrs.:    Cullen

Approved Minutes of the September 5, 2007 Regular Meeting

No action taken as there were no minutes in the packet.

Payment of Bills - 9/1/07 thru 9/30/07

Motion was made by Ms. Kaiser, and seconded by Mr. Brackenridge that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES:           Messrs.:    Akin, Brackenridge, Kaiser and Cullen  
Nays:           None  
ABSTAIN:       None

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WASHINGTON TOWNSHIP MUA

October 3, 2007

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Open to the Public.

Closed to the Public.

Directors Report

The Executive Director discussed several of the topics covered in his report for September / October 2007.

Cliffside Park Association

Mr. Horn reviewed the status of this project. The application for the treatment system improvements has been sent to the DEP and deemed administratively complete. It is under technical review at this time.

Fawnridge Drive Sewer

Mr. Horn reviewed the status of the this project. The consultant is finishing the final details of the design of the extension to the force main.

Bartley Road Sewer Project

Mr. Horn reviewed the status of this project. The pumping station is done except for punch list items. Final training and start up is needed before we can take over the station. Final paving was completed prior to the Labor Day weekend.

Pumping Stations Upgrade

Mr. Horn reviewed the status of this project. The consultant has scheduled a meeting with Green Acres staff about the Ashwood easement. The survey of the site and wetlands delineation for the Springtown PS has been completed. Once the plan is complete, we will meet with the DEP on what will be acceptable as far as up grades to the stations.

Thickener at Long Valley WWTP

Mr. Horn reviewed the status of this project. The consultant has finished the design. The Bids are set to be received October 25, 2007.

WMP Pilot

Mr. Horn reviewed the status of this project. Schoor-DePalma has finished the draft WMP pilot for submission and distributed it for review. Once the reviews have been completed, it can be submitted to the DEP.

Water Storage Tank Cucinella School Site

Mr. Akin and Mr. Horn attended the Board of Ed meeting on September 11<sup>th</sup> and the Township Committee Meeting on September 12<sup>th</sup> to discuss the storage and supply issues and to bring the Committee up to on the steps to be taken. Mr. Gregory is coordinating appraisal of the easement.

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**WASHINGTON TOWNSHIP MUA**

October 3, 2007

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New Long Valley Well (LV-9)  
Professional Services for Well House Design

**RESOLUTION  
AUTHORIZING THE PROCUREMENT OF  
PROFESSIONAL SERVICES**

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**No. 07-10-A**

**WHEREAS**, The Washington Township Municipal Utilities Authority (Authority) owns and operates water systems in the Township of Washington (“Systems”); and

**WHEREAS**, the Authority is developing a new water supply well at the Authority’s Long Valley Wastewater Treatment Plant site (“Site”) to augment the existing water supply wells; and

**WHEREAS**, there exists a need for the Authority to engage professional services to design the necessary facilities and obtain the necessary New Jersey Department of Environmental Protection Safe Drinking Water Permits for the construction of the new water supply well on the Site; and

**WHEREAS**, CMX has submitted a proposal dated September 25, 2007 to provide professional services to design the necessary facilities and obtain the necessary New Jersey Department of Environmental Protection Safe Drinking Water Permits for the construction of the new water supply well on the Site, a copy of said Proposal is marked Schedule A and is attached hereto and made a part hereof; and

**WHEREAS**, said Proposal is satisfactory to the members hereof; and

**WHEREAS**, funds are available for this professional service contract; and

**WHEREAS**, The Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids and the contract must be made available for public inspection:

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director of the WTMUA is hereby authorized and directed to execute a form of professional services contract with CMX for a fee not to exceed \$57,900.00 to design the necessary facilities and obtain the necessary New Jersey Department of Environmental Protection Safe Drinking Water Permits for the construction of the new water supply well on the Site, incorporating the proposed agreement attached hereto as Schedule A.

2. A copy of this Resolution and the Contract engaging CMX shall be kept on file and available for public inspection at the office of the WTMUA, PO Box 226, 46 East Mill Road, Long Valley, New Jersey.

3. This Contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40:22-5(1)(a) of the Local Public Contracts Law, because it involves the services of recognized professionals.

4. A notice of this action shall be printed once in the Observer Tribune within ten (10) day of the passage of this Resolution.

**INTRODUCED AND PASSED:** October 3, 2007

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**WASHINGTON TOWNSHIP MUA**

October 3, 2007

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Motion was made by Ms. Kaiser, and seconded by Mr. Brackenridge that the foregoing resolution be adopted. Motion was carried by the following Roll Call Vote:

AYES: Messrs: Akin, Brackenridge, Kaiser, and Cullen  
NAYS: None  
ABSTAIN: None

Professional Services for Wetlands Permit

**RESOLUTION  
AUTHORIZING THE PROCUREMENT OF  
PROFESSIONAL SERVICES**

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**No. 07-10-B**

**WHEREAS**, The Washington Township Municipal Utilities Authority (Authority) owns and operates water systems in the Township of Washington (“Systems”); and

**WHEREAS**, the Authority is developing a new water supply well at the Authority’s Long Valley Wastewater Treatment Plant site (“Site”) to augment the existing water supply wells; and

**WHEREAS**, the location of the new water supply well is within the transition area of wetlands previously delineated on the Site; and

**WHEREAS**, there exists a need for the Authority to engage professional services for obtaining the necessary New Jersey Department of Environmental Protection Land Use Regulation Permits for the construction of the new water supply well on the Site; and

**WHEREAS**, Amy Greene Environmental Consultants, Inc. has submitted a proposal dated July 27, 2007 to provide professional services for obtaining the necessary New Jersey Department of Environmental Protection Land Use Regulation Permits for the construction of the new water supply well on said property, a copy of said Proposal is marked Schedule A and is attached hereto and made a part hereof; and

**WHEREAS**, said Proposal is satisfactory to the members hereof; and

**WHEREAS**, funds are available for this professional service contract; and

**WHEREAS**, The Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids and the contract must be made available for public inspection:

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director of the WTMUA is hereby authorized and directed to execute a form of professional services contract with Amy Greene Environmental Consultants, Inc. for a fee not to exceed \$13,000.00 for obtaining the necessary New Jersey Department of Environmental Protection Land Use Regulation Permits for the construction of a new water supply well on the property located at 46 East Mill Road also known as Block 28, Lot 19, incorporating the proposed agreement attached hereto as Schedule A.

2. A copy of this Resolution and the Contract engaging Amy Greene Environmental Consultants, Inc. shall be kept on file and available for public inspection at the office of the WTMUA, PO Box 226, 46 East Mill Road, Long Valley, New Jersey.

3. This Contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40:22-5(1)(a) of the Local Public Contracts Law, because it involves the services of recognized professionals.

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**WASHINGTON TOWNSHIP MUA**

October 3, 2007

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4. A notice of this action shall be printed once in the Observer Tribune within ten (10) day of the passage of this Resolution.

**INTRODUCED AND PASSED:**     October 3, 2007

Motion was made by Ms. Kaiser, and seconded by Mr. Brackenridge that the foregoing resolution be adopted. Motion was carried by the following Roll Call Vote:

AYES:       Messrs:     Akin, Brackenridge, Kaiser, and Cullen  
NAYS:       None  
ABSTAIN:   None

Schooley's Mountain Water System  
Recommendations to Address Water Supply Issue

Professional Services for Analysis of Water System

**RESOLUTION  
AUTHORIZING THE PROCUREMENT OF  
PROFESSIONAL SERVICES**

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**No. 07-10-C**

**WHEREAS**, The Washington Township Municipal Utilities Authority (Authority) owns and operates the Schooley's Mountain Water System ("System"); and

**WHEREAS**, over the Memorial Day weekend of 2007, the MUA's Schooley's Mountain Water System experienced a greater than usual demand causing the system's stand pipes to drop to an unacceptable level resulting in customers at the higher elevations having little or no water pressure; and

**WHEREAS**, since that event, the MUA has been evaluating historical demand, future needs, and alternatives to meet those future needs; and,

**WHEREAS**, the Authority desires to have an independent review of the Schooley's Mountain Water System conducted and provide an assessment of what changes are needed to supply and storage capacities; and,

**WHEREAS**, there exists a need for the Authority to engage professional services to prepare said review of the System; and,

**WHEREAS**, the Authority solicited proposals from engineering firms to prepare said review of the System; and,

**WHEREAS**, CMX has submitted a proposal to provide professional services in connection with said work, a copy of said Proposal is marked Schedule A and is attached hereto and made a part hereof; and

**WHEREAS**, said Proposal is satisfactory to the members hereof; and

**WHEREAS**, funds are available for this professional service contract; and

**WHEREAS**, The Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids and the contract must be made available for public inspection:

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority as follows:

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**WASHINGTON TOWNSHIP MUA**

October 3, 2007

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1. The Executive Director of the WTMUA is hereby authorized and directed to execute a form of professional services contract with CMX for a fixed price of \$8,900.00 to provide professional services in connection with an independent review of the Schooley's Mountain Water System conducted and provide an assessment of what changes are needed to supply and storage capacities as approved by our attorney, incorporating the proposed agreement attached hereto as Schedule A.

2. A copy of this Resolution and the Contract engaging CMX shall be kept on file and available for public inspection at the office of the WTMUA, PO Box 226, 46 East Mill Road, Long Valley, New Jersey.

3. This Contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40:22-5(1)(a) of the Local Public Contracts Law, because it involves the services of recognized professionals.

4. A notice of this action shall be printed once in the Observer Tribune within ten (10) day of the passage of this Resolution.

**INTRODUCED AND PASSED:**      October 3, 2007

Motion was made by Ms. Kaiser, and seconded by Mr. Brackenridge that the foregoing resolution be adopted. Motion was carried by the following Roll Call Vote:

AYES:        Messrs:     Akin, Brackenridge, Kaiser, and Cullen  
NAYS:        None  
ABSTAIN:    None

Emergency Generator - SM # 7

Mr. Horn reviewed the status of this project. The contractor for the new generator is waiting for delivery of the generator and indicates that it is on schedule.

Closed Session

**TOWNSHIP OF WASHINGTON  
MORRIS COUNTY  
RESOLUTION  
WTMUA**

**No. 07-10-F**

**BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, as follows:

**WHEREAS**, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to **Personnel** which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

**WHEREAS**, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as an be ascertained, the results of the discussion can be disclosed to the public at the following time and under the following circumstances: the matter will be disclosed to the public when formally acted upon.

**NOW, THEREFORE**, it is resolved that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

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**WASHINGTON TOWNSHIP MUA**

October 3, 2007

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**DATED:** October 3, 2007

Motion was made by Ms. Kaiser, and seconded by Mr. Brackenridge that the foregoing resolution be approved. Motion was carried by the following Roll Call Vote:

AYES Messrs.: Akin, Brackenridge, Kaiser, and Cullen  
NAYS: None  
ABSTAIN: None

Motion was made by Mr. Brackenridge, and seconded by Ms. Kaiser that the closed session portion of this meeting be adjourned. Motion was carried by the following vote:

AYES Messrs.: Akin, Brackenridge, Kaiser, and Cullen  
NAYS: None  
ABSTAIN: None

There being no further business to be discussed at this meeting the following motion was made.

Motion was made by Mr. Brackenridge, and seconded by Ms. Kaiser that this meeting be adjourned. Motion was carried by the following vote:

AYES: Messrs.: Akin, Brackenridge, Kaiser and Cullen  
NAYS: None  
ABSTAIN: None

Meeting adjourned: 11:15 p.m.

Respectfully submitted,

Carol A. McLain  
Secretary