

WASHINGTON TOWNSHIP MUA - REGULAR MEETING
May 15, 2018

AGENDA

Time _____ PM

Adequate notice of this meeting of the WTMUA was given to the Daily Record and the Courier News on March 2, 2018. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Chairman Cullen_____, Vice Chairman Napolitano_____, Akin_____,
Babb_____, Sparone_____

Alternate Members: 1st Alt - Autry_____, 2nd Alt – Whitmore_____

Liaison Member: Liaison Forsbrey_____

Staff: Executive Director Craig Spencer_____, Executive Secretary Waller_____,
Attorney Gregory_____

ATTACHMENTS

- 3 Harmony Court leak adjustment request
- 04_2018 checkbook register
- _ 180502 Vouchers for Authorization Over \$6,000
- Res-1805a WT shared services-hydrant and road mtn
- 180412 -WASH TWP -shared services agreement

CORRESPONDENCE

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REGULAR MEETING

1. SALUTE THE FLAG

2. 3 HARMONY COURT

Action Required: Discussion of customer request for 1 time leak adjustment for above the \$600 threshold.
Motion made by_____, and seconded by_____, to approve the Meeting Minutes.
Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

3. APPROVAL OF 3/20/18 & 4/17/18 MINUTES

Action Required: Approval of presented Minutes.
Motion made by_____, and seconded by_____, to approve the Meeting Minutes.
Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

4. APRIL CHECKBOOK REGISTER

Action Required: Approval of presented Checkbook Registers.
Motion made by_____, and seconded by_____, to approve the presented Checkbook Registers.
Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

5. VOUCHERS OVER \$6,000

Action Required: Approval of payment for applicable vouchers exceeding \$6,000 limit.
Motion made by_____, and seconded by_____, to approve the payment of vouchers exceeding \$6,000.
Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

6. BILLING ADJUSTMENTS JANUARY, FEBRUARY, MARCH, APRIL

Action Required: Approval of Billing Adjustments.
Motion made by_____, and seconded by_____, to approve the presented Billing Adjustments.
Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

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7. NON-FAIR AND OPEN PURCHASE OF IT COMPLIANCE PROJECT

Action Required: Approval of Resolution 18-05-D authorizing All Covered to provide IT services to fulfill insurance and regulatory compliance requirements.

Motion made by _____, and seconded by _____, to approve Resolution 18-05-D.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

8. NON-FAIR AND OPEN PURCHASE OF IT MANAGEMENT SERVICES AGREEMENT

Action Required: Approval of Resolution 18-05-E authorizing All Covered to provide IT management services.

Motion made by _____, and seconded by _____, to approve Resolution 18-05-E.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

9. SHARED SERVICES WITH WASHINGTON TOWNSHIP

Action Required: Approval of Resolution 18-05-A for a shared services agreement with Washington Township to perform hydrant maintenance and emergency road maintenance during main repairs.

Motion made by _____, and seconded by _____, to approve Resolution 18-05-A.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

10. BID AUTHORIZATION FOR VALVE MACHINE

Action Required: Approval of Resolution 18-05-B to advertise for acceptance of bids for a valve machine.

Motion made by _____, and seconded by _____, to approve Resolution 18-05-B.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

11. NON-FAIR AND OPEN PURCHASE OF GPS SERVICES

Action Required: Approval of Resolution 18-05-C authorizing Suburban Consulting to provide GPS Services for all hydrants in the Authority's service areas.

Motion made by _____, and seconded by _____, to approve Resolution 18-05-C.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

12. DIRECTORS REPORT

Action Required: Review of report

ADJOURNMENT

Adjournment - Motion to adjourn the Regular Meeting made at _____ PM, by _____ & seconded by _____.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore