
WASHINGTON TOWNSHIP MUA - REGULAR MEETING
April 17, 2018

AGENDA

Time _____ PM

Adequate notice of this meeting of the WTMUA was given to the Daily Record and the Courier News on March 2, 2018. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Chairman Cullen_____, Vice Chairman Napolitano_____, Akin_____,
Babb_____, Sparone_____

Alternate Members: 1st Alt - Autry_____, 2nd Alt – Whitmore_____

Liaison Member: Liaison Forsbrey_____

Staff: Executive Director Craig Spencer_____, Executive Secretary Waller_____,
Office Assistant Moranski_____, Attorney Gregory_____

ATTACHMENTS

- M171206 Reg
- M171219 Reg
- M180103 Reg
- M180220 Reg
- 03_2018 checkbook reg
- _ 180417 Vouchers for Authorization Over \$6,000
- Res-18-04-b lawn care
- 180413 -cs -Backflow Prevention cost analysis
- 180404 +130 flocktown -unauthorized sewer connection to cottage
- 18 Flintlock Drive_170714 signed payment plan agreement
- Account 2322-0_hardship consideration
- 6 Fairview_bill customer for frozen meter
- 180410 -internal email -dpw bldg a & b billing
- 130413 -TRUCK TRACKING
- 180404 director's report
- Res-18-04-a Closed Session

CORRESPONDENCE

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REGULAR MEETING

1. SALUTE THE FLAG

2. APPROVAL OF 12/6/17, 12/19/17, 01/03/18, 2/20/18 & 3/20/18 MINUTES

Action Required: Approval of presented Minutes.

Motion made by_____, and seconded by_____, to approve the Meeting Minutes.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

3. MARCH CHECKBOOK REGISTER

Action Required: Approval of presented Checkbook Registers.

Motion made by_____, and seconded by_____, to approve the presented Checkbook Registers.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

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4. VOUCHERS OVER \$6,000

Action Required: Approval of payment for applicable vouchers exceeding \$6,000 limit.

Motion made by _____, and seconded by _____, to approve the payment of vouchers exceeding \$6,000.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

5. BILLING ADJUSTMENTS JANUARY, FEBRUARY, MARCH

Action Required: Approval of Billing Adjustments.

Motion made by _____, and seconded by _____, to approve the presented Billing Adjustments.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

6. 2018 LAWN CARE CONTRACT

Action Required: Approval of Resolution 18-04-B extending the lawn care contract for one year

Motion made by _____, and seconded by _____, to approve the Resolution 18-04-B.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

7. BACKFLOW PREVENTION STIPEND

Action Required: Discussion of stipend for backflow prevention license

8. 130 FLOCKTOWN

Action Required: Discussion and decision on unauthorized sewer connection to cottage.

9. 18 FLINTLOCK

Action Required: Customer appeal to avoid shut off.

10. WASHINGTON TWP MUSEUM METER

Action Required: Discussion of cost of frozen meter.

11. DPW BLDG A & B BILLING

Action Required: Discussion of billing for account 1969-3 and 1969-4.

Motion made by _____, and seconded by _____, to authorize the ED to resolve the billing issue as recommended.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

12. TRUCK TRACKING

Action Required: Discussion of costs associated with truck tracking

13. WATER QUALITY ACCOUNTABILITY ACT (WQAA)

Action Required: Discussion of expenditures required to fulfill the requirements of the WQAA

14. DIRECTORS REPORT

Action Required: Review of report

15. CLOSED SESSION

Action Required: Approval of Resolution 18-04-A to go into Closed Session to review Closed Minutes, personnel hiring, negotiations and anything else that may come up.

Motion made by _____, and seconded by _____, to approve Resolution 18-02-B.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

16. CLOSED SESSION MINUTES

Action Required: Approval of presented Closed Meeting Minutes.

Motion made by _____, and seconded by _____, to approve the presented Closed Meeting Minutes.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

ADJOURNMENT

Adjournment - Motion to adjourn the Regular Meeting made at _____ PM, by _____ & seconded by _____.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore