

WASHINGTON TOWNSHIP MUA - REGULAR MEETING

March 20, 2018

AGENDA

Time _____ PM

Adequate notice of this meeting of the WTMUA was given to the Daily Record and the Courier News on February 2, 2017. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Chairman Cullen_____, Vice Chairman Napolitano_____, Akin_____,
Babb_____, Sparone_____

Alternate Members: 1st Alt - Autry_____, 2nd Alt – Whitmore_____

Liaison Member: Liaison Forsbrey_____

Staff: Executive Director Craig Spencer_____, Executive Secretary Waller_____,
Attorney Gregory_____

ATTACHMENTS

- 02_2018 checkbook reg
- _180320 Vouchers for Authorization Over \$6,000
- 180220 -association -backflow license stipend
- 180316 -jw -summary of wqaa
- Pages from 2017 -nj mel -Cyber-Risk-Management-Program
- 180209 -suburban -cyber security implementation requirement
- 180306 -jrg -closed minutes recommended changes
- 180207 director's report
- Res-1803a Closed Session

CORRESPONDENCE

- 12_2017 dca budget review final
- 12_2017_outstanding balance report comparison
- 1217 p_l budget final

REGULAR MEETING

1. SALUTE THE FLAG

2. APPROVAL OF 12/6/17, 12/19/17, 01/03/18 & 2/20/18 MINUTES

Action Required: Approval of presented Minutes.

Motion made by_____, and seconded by_____, to approve the Meeting Minutes.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

3. FEBRUARY CHECKBOOK REGISTER

Action Required: Approval of presented Checkbook Registers.

Motion made by_____, and seconded by_____, to approve the presented Checkbook Registers.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

4. VOUCHERS OVER \$6,000

Action Required: Approval of payment for applicable vouchers exceeding \$6,000 limit.

Motion made by_____, and seconded by_____, to approve the payment of vouchers exceeding \$6,000.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

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5. BILLING ADJUSTMENTS JANUARY, FEBRUARY

Action Required: Approval of Billing Adjustments.

Motion made by _____, and seconded by _____, to approve the presented Billing Adjustments.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

6. GARDEN CLUB USE OF AUTHORITY EAST MILL FACILITY

Action Required: Discussion and decision on permitting the Garden Club to use the Authority facility to sell flowers for Mother's Day.

Motion made by _____, and seconded by _____, to approve the Garden Club selling flowers for Mother's Day on the Authority 46 E Mill property.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

7. PAYMENT FOR BACKFLOW PREVENTER LICENSE

Action Required: Review of stipend payment for employee holding a Backflow Preventer License that the Authority is utilizing.

8. EMPLOYEE ASSOCIATION SIDEBAR

Action Required: Approval of Resolution 18-03-B payment for applicable vouchers exceeding \$6,000 limit.

Motion made by _____, and seconded by _____, to approve the payment of vouchers exceeding \$6,000.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

9. ADDITIONAL OPERATION STAFFING

Action Required: Discussion of Operational staffing needs.

10. WATER QUALITY ACCOUNTABILITY ACT

Action Required: Discussion of requirements of the Act and the Authority's status to fulfilling the requirements.

11. DIRECTORS REPORT

Action Required: Review of report

12. CLOSED SESSION

Action Required: Approval of Resolution 18-03-A to go into Closed Session to review Closed Minutes, personnel hiring, negotiations and anything else that may come up.

Motion made by _____, and seconded by _____, to approve Resolution 18-02-B.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

13. CLOSED SESSION MINUTES

Action Required: Approval of presented Closed Meeting Minutes.

Motion made by _____, and seconded by _____, to approve the presented Closed Meeting Minutes.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore

ADJOURNMENT

Adjournment - Motion to adjourn the Regular Meeting made at _____ PM, by _____ & seconded by _____.

Vote: ___ Cullen ___ Napolitano ___ Akin ___ Babb ___ Sparone ___ Autry ___ Whitmore